



DEMOCRACY PREP FREEDOM PREP

Work Hard. Go to College. Change the World!

Freedom Prep Charter School Board Meeting Agenda September 27, 2018

The meeting is called to order at 6:35 PM.

Roll Call

Tighe Burns: Present
Carole Kraemer: Present
Sean McGrew: Present (early departure)
Keisha Usher-Martin: Present
Tomas Varela: Absent

Also in attendance: Margaret Marrer, Latoya Pearson, Kaitlin McCann and Linda Jones Easton

Reading of the Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting the public is discussed or acted upon.

In accordance with the provisions of this act, Freedom Prep Charter School has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post and to the Office of the Camden County Clerk.

Formal action may take place at this meeting.

Board President Report

Leadership Report

- Performance scores from each school

Board Secretary Report

Action Items

092718-1 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the agenda.

Motion by: Tighe Burns Seconded by: Carole Kraemer

| | |
|----------------|--------|
| Tighe Burns | Yes |
| Carole Karemer | Yes |
| Sean McGrew | Absent |

Keisha Usher-Martin Yes
Tomas Varela Absent

092718-2 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the minutes from the following meetings:

- August 30, 2018 **A01**

Motion by: Carole Kraemer

Tighe Burns Abstained
Carole Karemer Yes
Sean McGrew Absent
Keisha Usher-Martin Abstained
Tomas Varela Abstained

EXECUTIVE SESSION

092718-3 RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of confidential personnel, student matters, and legal matters. Further resolved that discussion of such subject matter in Executive Session can be disclosed to the public either at the resumption of the public session at the conclusion of the Executive Session, or at a public session at some later date when the need for confidentiality no longer exists.

The Board moved into Executive Session at N/A to discuss confidential personnel and legal matters after the following vote:

N/A

092718-4 RESOLVED that the Board move back into public session at N/A after the following vote:

N/A

PROGRAM & PERSONNEL

092718-5 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following international field trips for the 2018-2019 school year. Exact payment requests will be submitted in January and February. South Africa and Ecuador traveler numbers are anticipated to be higher than SY 2017-18. Group flight space is being held for South Korea and South Africa and should be able to confirm with Ecuador by the September 27, 2018 meeting. **A02**

| Grade | Location | Price |
|--------------|-----------------|--------------|
| 9/10 | Ecuador | \$40,000 |
| 11 | South Korea | \$50,000 |
| 12 | South Africa | \$50,000 |

Motion by: Tighe Burns Seconded by: Carole Kraemer

Tighe Burns Yes
 Carole Karemer Yes
 Sean McGrew Absent
 Keisha Usher-Martin Yes
 Tomas Varela Absent

092718-6 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the SEMI program for Special Education service reimbursement for school year 2018-2019.

Motion by: Carole Kraemer Seconded by: Tighe Burns

Tighe Burns Yes
 Carole Karemer Yes
 Sean McGrew Absent
 Keisha Usher-Martin Yes
 Tomas Varela Absent

092718-7 RESOLVED that the Freedom Prep Charter School Board of Trustees approves Professional Development costs for Dean of Culture Obadiah Knight to attend Lemov PD and social worker Jaclyn Dicapua to attend Hip Hop and Social Work PD..

PD Cost Breakdown

| Item | Total Cost | Notes |
|--|--|--|
| Cost of Obadiah Knight, Dean of Culture Lemov PD registration materials and travel | \$2,000 | Tarrytown, NY October 4-5 |
| Cost of Jaclyn Dicapua to attend "Hip Hop and Social Work: Engaging, Connecting, and Bringing about Change with Adolescents through Music" | \$98 X .80 = \$78.40 (20% alumni discount) | Monmouth University, West Long Branch, NJ October 18 |

Motion by: Carole Kraemer Seconded by: Tighe Burns

Tighe Burns Yes
 Carole Karemer Yes
 Sean McGrew Absent
 Keisha Usher-Martin Yes
 Tomas Varela Absent

092718-8 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following additional costs and revised hotel cost of Freedom Prep staff participation in DP You:

Breakdown of Additional DP You Costs

| Item | Total Cost | Notes |
|------|------------|-------|
|------|------------|-------|

| | | |
|-------------------|-------------|---|
| Hotels | \$30,596.44 | Revised from hotel cost approved August 30, 2018 |
| Convention Center | \$3,557.21 | |
| Catering | \$23,992.95 | |
| Internet | \$1,616.90 | |
| A/V | \$5,388.89 | |

Motion by: Tighe Burns Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Karemer Yes
Sean McGrew Absent
Keisha Usher-Martin Yes
Tomas Varela Absent

092718-9 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the cost of translation services. **A03**

Translation Services Cost Breakdown

| Item | Total Cost | Notes |
|------------------------------|------------|-------|
| T1 Exam Translation: Spanish | \$210.87 | FPHS |
| T1 Exam Translation: Spanish | \$270.00 | FPES |
| T1 Exam Translation: Spanish | \$315.00 | FPMS |

Motion by: Tighe Burns Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Karemer Yes
Sean McGrew Absent
Keisha Usher-Martin Yes
Tomas Varela Absent

092718-10 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the hiring of the following employees pending criminal history clearance and other reviews:

| Name | Position | Campus | Start Date | Salary |
|------|----------|--------|------------|--------|
|------|----------|--------|------------|--------|

| | | | | |
|----------------------|----------------------|-----|---------|------------|
| Rachel Hansen | Teacher | FPH | 9/18/18 | \$28.84/hr |
| Sade White | DREAM Coach | FPH | 9/11/18 | \$43,000 |
| Beatriz Viera | Operations Associate | FPH | 9/11/18 | \$41,000 |
| Krystyna Martin | College Counselor | FPH | 9/4/18 | \$53,000 |
| Terrell Russell | Paraprofessional | FPE | 9/17/18 | \$35,000 |
| Eraina Rose-Lightner | Teacher | FPM | 9/12/18 | \$50,000 |
| Jessica Rosenberg | Teacher | FPM | 9/12/18 | \$50,000 |

Motion by: Tighe Burns Seconded by: Carole Kraemer

Tighe Burns Yes
Carole Karemer Yes
Sean McGrew Absent
Keisha Usher-Martin Yes
Tomas Varela Absent

092718-11 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following field trips for the month of October:

| Date | School | Grades Attending | Trip Cost | Bus Cost | Destination/s Include name and full address |
|---------------------------|---------------|-------------------------|------------------|-----------------|--|
| Wednesday October 24th | FPM | 6th | \$486 | \$700 | 1. Shady Brook Farms 931 Stony Hill Rd Yardley, PA 19067 2. The College of New Jersey 2000 Pennington Rd Ewing Township, NJ 08618 |
| Wednesday October 24th | FPM | 7th | \$600 | \$750 | 1. The Old Barracks Museum 101 Barrack St Trenton, NJ 08608 2. Princeton University Princeton, NJ 08544 |
| Wednesday October 24th | FPM | 8th | \$550 | \$625 | 1. Linvilla Orchards 137 W Knowlton Road Media, PA 19063 2. Haverford College 370 West Lancaster Avenue Haverford, PA 19041 |

| | | | | | |
|---------------------------|-----|----------|------------------------|--|---|
| Thursday, October 25th | FPH | 9th-12th | \$295 | | Chestnut Hill College 9601 Germantown Avenue Philadelphia, PA 19118 |
| Thursday, October 25th | FPH | 9th-12th | \$388.50 | | Rowan University 201 Mullica Hill Road Glassboro, NJ 08028 |
| Thursday, October 25th | FPH | 9th-12th | \$321.75 | | Rider University 2083 Lawrenceville Road Lawrenceville, NJ 08648 |
| Thursday, October 25th | FPH | 9th-12th | \$374.22 | | Temple University 1801 N. Broad Street Philadelphia, PA 19122 |
| Thursday, October 25th | FPH | 9th-12th | \$352 | | University of the Sciences 600 South 43rd Street Philadelphia, PA 10194 |
| Thursday, October 25th | FPH | 9th-12th | Market Street Pizza | | Seton Hall University 400 South Orange Avenue South Orange, NJ 07079 |
| Thursday, October 25th | FPH | 9th-12th | Market Street Pizza | | Riverwinds Community Center 1000 Riverwinds Dr West Deptford, NJ 08086 |
| Thursday, October 25th | FPH | 9th-12th | \$0.00 | | Harrisburg University-Philadelphia 1500 Spring Garden Street Philadelphia, PA 19130 |
| Thursday, October 25th | FPH | 9th-12th | \$0.00 | | Pennsylvania Academy of Fine Arts 118-128 North Broad Street Philadelphia, PA 19102 |
| Sunday October 7th | FPH | 9th-12th | \$213.50 | | 12th Street and Locust Street Philadelphia, PA 19107 |

Motion by: Carole Kraemer Seconded by: Tighe Burns

Tighe Burns Yes
Carole Karemer Yes
Sean McGrew Absent
Keisha Usher-Martin Yes
Tomas Varela Absent

092718-12 RESOLVED that the Freedom Prep Board of Trustees approves the submission of the Public Resolution Card and the 2018-2019 Coaches' Affidavit to the New Jersey State Interscholastic Athletic Association. **A04, A05**

Motion by:Tighe Burns Seconded by: Carole Kraemar

Tighe Burns Yes
Carole Karemer Yes
Sean McGrew Absent
Keisha Usher-Martin Yes
Tomas Varela Absent

FINANCE

092718-13 RESOLVED that the Freedom Prep Board of Trustees approves the following contracts for the 2018-19 school year. See contract for details. **A06, A07**

- Ellen McSpadden, FPE Cheerful Chatter Speech Therapist
- Kristin Berger, FPMS & FPHS Cheerful Chatter Speech Therapist
- Meribel Willson to complete bilingual speech evaluations

Motion by: Carole Kraemer Seconded by: Tighe Burns

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|---------------------|--------|
| Tighe Burns | Yes |
| Carole Karemer | Yes |
| Sean McGrew | Absent |
| Keisha Usher-Martin | Yes |
| Tomas Varela | Absent |

092718-14 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the gross payroll for August 15, 2018 in the amount of \$307,851.65, and for August 24, 2018, in the amount of \$307,096.01.

Motion by: Carole Kraemer Seconded by: Tighe Burns

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|---------------------|--------|
| Tighe Burns | Yes |
| Carole Karemer | Yes |
| Sean McGrew | Absent |
| Keisha Usher-Martin | Yes |
| Tomas Varela | Absent |

092718-15 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the September 2018 bills list in the amount of \$732,108.72. **A08**

Motion by: Carole Kraemer Seconded by: Tighe Burns

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|---------------------|--------|
| Tighe Burns | Yes |
| Carole Karemer | Yes |
| Sean McGrew | Absent |
| Keisha Usher-Martin | Yes |
| Tomas Varela | Absent |

092718-16 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the charge and reclassification of eligible prior year expense for dedicated lunch program space for the period of August 2015 through June 2017 as eligible operational expense related to the school lunch program.

Total Reclassification as follows:

- 2014-2015: \$39,033.36

- 2015-2016: \$47,369.61
- 2016-2017: \$45,105.11

Motion by: Carole Kraemer Seconded by: Tighe Burns

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|---------------------|--------|
| Tighe Burns | Yes |
| Carole Karemer | Yes |
| Sean McGrew | Absent |
| Keisha Usher-Martin | Yes |
| Tomas Varela | Absent |

PUBLIC COMMENT

092718-17 RESOLVED that the Freedom Prep Charter School Board of Trustees adjourns the meeting at 7:
35

Motion by: Tighe Burns Seconded by:Carole Kraemer

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|---------------------|--------|
| Tighe Burns | Yes |
| Carole Karemer | Yes |
| Sean McGrew | Absent |
| Keisha Usher-Martin | Yes |
| Tomas Varela | Absent |