



# DEMOCRACY PREP FREEDOM PREP

*Work Hard. Go to College. Change the World!*

## Freedom Prep Charter School Board Meeting Minutes February 28, 2019

**Call to Order at 6:50pm.**

### **Roll Call**

Tighe Burns	Present
Carole Kraemer	Present
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Present

Also in attendance: Margaret Marrer, Christopher Lessard, Johna Lozada, Latoya Pearson, Kaitlin McCann, Rebecca Agostino, Aurella Green, Anna Russo

### **Reading of the Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting the public is discussed or acted upon.

In accordance with the provisions of this act, Freedom Prep Charter School has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post and to the Office of the Camden County Clerk.

Formal action may take place at this meeting.

### **Board President Report**

#### **Leadership Report**

- FPCS Data Dashboard **A01**
- Behavior Data Report **A02**

#### **Network Update**

- Budget Updates **A03**

#### **Other Items**

- Please complete your Personal/Relative Disclosure statement online. Look for an email from the NJ School Ethics Commission ([schoolethics@doe.nj.gov](mailto:schoolethics@doe.nj.gov)) that should have been received between the dates of January 29 and February 1.

**Action Items**

**022819-1** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the agenda.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

**022819-2** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the minutes from the following meetings:

- February 6, 2019 **A04**
- February 15, 2019 **A05**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

**EXECUTIVE SESSION**

**022819-3** RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving the discussion of confidential personnel, student matters, and legal matters. Further resolved that discussion of such subject matter in Executive Session can be disclosed to the public either at the resumption of the public session at the conclusion of the Executive Session, or at a public session at some later date when the need for confidentiality no longer exists.

The Board moved into Executive Session at 6:52pm to discuss confidential personnel and legal matters after the following vote:

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent

Tomas Varela Yes

**022819-4** RESOLVED that the Board move back into public session at 6:56 after the following vote:

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes

Carole Kraemer Yes

Sean McGrew Absent

Keisha Usher-Martin Absent

Tomas Varela Yes

## PROGRAM & PERSONNEL

**022819-5** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the hiring of the following employees pending criminal history clearance and all other reviews:

Name	Position	School	Start Date	End Date	Salary
David Broach	Teacher	FPH	3/4/19	6/30/19	\$67,500

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns Yes

Carole Kraemer Yes

Sean McGrew Absent

Keisha Usher-Martin Absent

Tomas Varela Yes

**022819-6** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following professional development requests:

Date	Description	Location	Attendees	Reg. Cost	Hotel Rqd.	Other Costs
3/13-15/19	Schools to Learn From	Kansas City, MO	Kaitlin McCann	\$0	Yes	\$0 TFA covering travel costs
3/6-9/19	NABE Annual Conference (Bilingual Education)	Orlando, FL	Lauren MacClean Joshua Rivera	\$490	Yes	\$185.60 Flight \$527.78 Hotel Meals
3/6-9/19	NABE Annual Conference (Bilingual Education)	Orlando, FL	Joshua Rivera	\$490	Yes	\$536.60 Flight \$452.22 Hotel Meals

Date	Description	Location	Attendees	Reg. Cost	Hotel Rqd.	Other Costs
3/29-30/19	NJ State School Nurse's Conference	Princeton, NJ	June Flanagan Regina Buteau	\$290 each	No	Travel

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns            Yes  
Carole Kraemer        Yes  
Sean McGrew           Absent  
Keisha Usher-Martin Absent  
Tomas Varela          Yes

**022819-7**        RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following field trips for the month of March:

Grades Attending	Date	Destination	Trip Cost	Transportation Cost
9	3/7/2019	Dave and Buster's 325 N Columbus Blvd Philadelphia, PA 19106	\$944.40	\$225
9	3/7/2019	Big League Dreams 15 Fostertown Rd Medford, NJ	\$670.00	\$525
9	3/7/2019	The Big Event 1536 Kings Highway N Cherry Hill, NJ	\$647.94	\$195
9	3/7/2019	Altitude Trampoline Park 1045 Bustleton Pike Feasterville, PA 19053 215-357-5867	\$619.10	\$438
10	3/9/2019	Big League Dreams 15 Fostertown Rd Medford, NJ	\$670.00	\$525
9-12	3/14/2019	Tyler College of Arts 2001 North 13th Street Philadelphia, PA 19122	\$420.00	\$225
9-12	3/14/2019	Rosemont College 1400 Montgomery Ave Rosemont, PA 19010	\$310	\$675
9-12	3/14/2019	Georgian Court University 900 Lakewood Avenue Lakewood, New Jersey 08701	\$227.50	\$1,225
9-12	3/14/2019	Lincoln University 570 Baltimore Pike, Lincoln University, PA 19	\$188.89	\$1,225
9-12	3/14/2019	Bloomfield University 467 Franklin Street Bloomfield, NJ 07003	\$402.80	\$1,400.00
9-12	3/14/2019	New Jersey City University 2039 Kennedy Blvd Jersey City, NJ 07305	\$0	\$1,750.00
9-12	3/14/2019	The College of New Jersey PO Box 7718 Ewing, NJ 08628-0718	\$258.12	\$875.00

9-12	3/14/2019	University of Pennsylvania 3451 Walnut Street Philadelphia, PA 19104-6270	\$414.40	\$350.00
9-12	3/14/2019	St. Peter's University 2641 JFK Blvd Jersey City, NJ 07306	\$0.00	\$1,825

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns            Yes  
Carole Kraemer        Yes  
Sean McGrew           Absent  
Keisha Usher-Martin Absent  
Tomas Varela          Yes

**022819-8**        RESOLVED that the Freedom Prep Charter School Board of Trustees has received and reviewed the report of the Regional Director on Harassment, Intimidation and Bullying and has affirmed, denied or modified the report as appropriate and accepts the revised report as attached.. **A06**

Motion by: Tighe Burns

Seconded by: Carole Kraemer

Tighe Burns            Yes  
Carole Kraemer        Yes  
Sean McGrew           Absent  
Keisha Usher-Martin Absent  
Tomas Varela          Yes

**FINANCE**

**022819-9**        RESOLVED that the Freedom Prep Charter School Board of Trustees approves the 2018-19 Certified Annual Financial Report (Audit) and Corrective Action Plan with no recommendations. **A07, A08, A09**

Motion by: Carole Kraemer

Seconded by: Tomas Varela

Tighe Burns            Yes  
Carole Kraemer        Yes  
Sean McGrew           Absent  
Keisha Usher-Martin Absent  
Tomas Varela          Yes

**022819-10**      RESOLVED that the Freedom Prep Charter School Board of Trustees approves the gross payroll for January 15, 2019, in the amount of \$318,961.55 and for January 31, 2019, in the amount of \$316,685.58.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

**022819-11** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the February 2019 bills list in the amount of \$365,718.29 **A10**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

**022819-12** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the list of fund transfers from February 2019 as presented and attached pursuant to 18A:22-8.1. **A11**

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

**022819-13** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Board Secretary and School Treasure Reports for the month of January 2019. **A12 A13**

I certify that as of January 31, 2019, the total of encumbrances and expenditures for each line item do not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

**022819-14** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Board Secretary and School Treasure Reports in accordance with 18A:17-36 and 18A:7-9 for the month of January 2019. The Board Secretary and School Treasure Reports are in agreement for the months of January 2019.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes

### **Public Comment**

**022819-15** RESOLVED that the Freedom Prep Charter School Board of Trustees adjourns the meeting at 8:08.

Motion by: Carole Kraemer

Seconded by: Tighe Burns

Tighe Burns	Yes
Carole Kraemer	Yes
Sean McGrew	Absent
Keisha Usher-Martin	Absent
Tomas Varela	Yes